

VILLAGE OF RIVERVIEW APPLICATION FOR COMMERCIAL PROPERTY INSPECTION

PROPERTY ADDRESS \_\_\_\_\_

FOR OFFICE USE ONLY:

PROPERTY OWNER'S NAME \_\_\_\_\_

NON-COMPLIANCE ISSUED:
COMPLIANCE ISSUED:

IF OWNED BY AN LLC, PLEASE LIST BOTH THE COMPANY NAME AND THE NAME OF THE PERSON AT THE LLC WHO IS RESPONSIBLE FOR THE PROPERTY- MUST PROVIDE COPY OF OPERATING AGREEMENT FOR THE LLC

PROPERTY OWNER'S PHONE NUMBER(S) \_\_\_\_\_

PROPERTY OWNER'S MAILING ADDRESS (NO P.O. BOXES) \_\_\_\_\_

PROPERTY IS        FOR SALE        FOR RENT        VACANT        YES        NO        LOCK BOX \_\_\_\_\_

DESCRIBE WHAT THE PROPERTY WILL BE USED FOR:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ZONING CLASSIFICATION

\_\_\_\_\_

- Inspections are made by appointment only with at least 24 hours advance notice.
- Utilities must be on at the time of inspection.
- Codes of Compliance are valid for 6 months.
- Notices of non-compliance expire upon termination of time given for repairs
- Upon issuance of a Certificate of Compliance, new occupants must obtain an occupancy permit. If rental property, tenants will be required to provide the Village a copy of lease at the time the occupancy permit application is made.

*PM-112.8: MISREPRESENTATION PROHIBITED. It shall be unlawful for any person, firm, or corporation to advertise that a Certificate of Compliance has been issued for any premises for which such a Certificate has not been issued by the Code official; or to advertise that a property may be occupied by a number of persons in excess of that permitted by the most recent Certificate of Compliance issued for that property or to knowingly make false statements in an application for an occupancy permit or any amendment.*

INSPECTION FEES:

INSPECTION AND (1) RE-INSPECTION.....\$100  
 EACH SUBSEQUENT RE-INSPECTION.....\$25  
 ADDITIONAL FEE IF PROPERTY IS OCCUPIED PRIOR TO INSPECTION.....\$50

SIGNATURE OF OWNER \_\_\_\_\_

DATE \_\_\_\_\_

FOR OFFICE USE ONLY:

_____	_____	_____	_____
FEE PAID	DATE	RECEIPT NO.	ENFORCEMENT OFFICIAL
ADDITIONAL FEE(S):	AMOUNT OF FEE	DATE APPLIED	AMOUNT OF FEE
DATE ADD'L FEE(S) PAID	RECEIPT NO.	DATE APPLIED	INITIALS